



CITY OF LODI COUNCIL COMMUNICATION

AGENDA TITLE: Adopt Resolution Authorizing Transit Services Outside of Regular Service Operations for the Listed Annual Events and Authorize the Transportation Manager to Advertise to Determine if a Willing and/or Able Provider Exists for These Events

MEETING DATE: July 18, 2007

PREPARED BY: Public Works Director

RECOMMENDED ACTION: Adopt a resolution authorizing transit services outside of regular service operations for the annual events listed below and authorize the Transportation Manager to advertise to determine if a willing and/or able provider exists for these events in accordance with the Policy for Use of Transit Service Outside of Regular Operations.

BACKGROUND INFORMATION: At the June 14, 2004 meeting, the City Council adopted policies and procedures for the use of transit services outside regular operations. Included in the adopted policy was specific language identifying the procedure for utilizing the City's transit services for public service events. The policy calls for the City's Transportation Manager to advertise not only in the local newspapers, but additionally to notify national trade organizations to determine if any other operator is willing and/or able to perform the service. To expedite this process, the policy provides for one general advertisement each year and should no provider be interested, the City's transit service may provide those services at the fully-allocated rate. An administrative fee of \$50 per event would be charged to cover the annual advertisement. The current fully-allocated rate (contract cost plus maintenance, depreciation, etc.) is \$60 an hour per bus. The rate is subject to change pending recalculation of cost following the single audit.

The following is a list of annual events for which transit service has been previously requested:

Sandhill Crane Festival	Parade of Lights
Grape Festival	Assorted uses extending Dial-A-Ride hours
Leadership Lodi (various days)	Hutchins Street Square Performances
Storm Drain Detectives	Adult Day Care to Micke Grove Park
ZINFEST	Visitor and Conference Bureau Media Day
Assorted City Department and Council Events	

FISCAL IMPACT: All services provided will be charged at the fully-allocated rate. There should not be any fiscal impact on the Transit fund.

FUNDING AVAILABLE: None required. All services will be billed in accordance with the adopted City policy.

Richard C. Prima, Jr.
Public Works Director

Prepared by Tiffani M. Fink, Transportation Manager
RCP/TMF/drr

APPROVED: _____
Blair King, City Manager

RESOLUTION NO. 2007-_____

A RESOLUTION OF THE LODI CITY COUNCIL AUTHORIZING
TRANSIT SERVICES OUTSIDE OF REGULAR SERVICE
OPERATIONS AND FURTHER AUTHORIZING THE
TRANSPORTATION MANAGER TO ADVERTISE TO
DETERMINE IF A WILLING AND/OR ABLE PROVIDER EXISTS
FOR THESE EVENTS.

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NOW, THEREFORE, BE IT RESOLVED that the Lodi City Council does hereby
authorize transit services outside of regular service for the following annual events:

Sandhill Crane Festival	Parade of Lights
Grape Festival	Assorted uses extending Dial-A-Ride hours
Leadership Lodi (various days)	Hutchins Street Square Performances
Storm Drain Detectives	Adult Day Care to Micke Grove Park
ZINFEST	Visitor and Conference Bureau Media Day
Assorted City Department & Council Events	

BE IT FURTHER RESOLVED that the Transportation Manager is hereby
authorized to advertise to determine if another transit provider exists for these events.

Dated: July 18, 2007

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I hereby certify that Resolution No. 2007-_____ was passed and adopted by the
City Council of the City of Lodi in a regular meeting held July 18, 2007, by the following
vote:

AYES: COUNCIL MEMBERS –

NOES: COUNCIL MEMBERS -

ABSENT: COUNCIL MEMBERS -

ABSTAIN: COUNCIL MEMBERS –

RANDI JOHL
City Clerk

2007-_____